



## ADMINISTRATIVE COUNCIL MEETING

Palais de Congres Paris, France  
Minutes of the 127th Meeting  
held on 23rd August 2014 from 9h00 to 17h00

### MINUTES

#### Attendees:

Klaus FRÖHLICH President (Switzerland)  
Mark WALDRON TC Chairman (United Kingdom)  
Richard BEVAN Treasurer (Australia)  
Philippe ADAM Secretary General  
Luis VELASCO BODEGA (Andean)  
Thani M. Al-Khusaibi (representing Saleh AL-MUSALAM) Arab States Of The Gulf  
Jorge NIZOVOY (Argentina)  
Doug ABERLE (Australia)  
Rusmir MAHMUTCEHAJIC (Bosnia And Herzegovina)  
Antonio GODOY (Brazil)  
Mohamed RASHWAN (Canada)  
Eduardo Anibal ANDRADE (Chile)  
Ruomei LI (China)  
Jiri PROCHAZKA (Czech & Slovak Reps).  
Jorgen S. CHRISTENSEN (Denmark)  
Raine PAJO (Estonia)  
Liisa HAARLA (Finland)  
Michel AUGONNET (France)  
Klaus KLEINEKORTE (Germany)  
Evangelos DIALYNAS (Greece)  
R. NAYAK (with P.P WAHI and Vishan DUTT, India)  
Marie HAYDEN (Ireland)  
Alex LEVINZON (Israel)  
Massimo REBOLINI (Italy)  
Ichiro TAI (Japan)  
Ja-Yoon KOO (South Korea)  
Rubin TALESKI (representing Aleksandar SEKERINSKI, Macedonia)  
Datuk Rozimi ROMELLI and Dato Abdullah AZMI (for presentation, Malaysia)  
Gilberto Enriquez HARPER (representing Julian ADAME MIRANDA, Mexico)  
Milutin OSTOJIC (Montenegro)  
Wilhelmus L.KLING (Netherlands)

Nirmal NAIR (representing Rebecca STEWART, New Zealand)  
Ole GJERDE NORWAY (Norway)  
Jacek G. WANKOWICZ (Poland)  
Joao A. NASCIMENTO BAPTISTA (Portugal)  
Ciprian Gheorghe DIACONU (Romania)  
Anatoly DYAKOV (Russia)  
Gojko DOTLIC (Serbia)  
Kresimir BAKIC (Slovenia)  
Robert George STEPHEN (South Africa)  
Luiz IMAZ MONFORTE (Spain)  
Abhay KUMAR (Sweden)  
Leonhard WIDENHORN (Switzerland)  
Boonmarg SMITTHILEELA (Thailand)  
Selim YUREKTEN (Turkey)  
Yuriy N.BONDARENKO (Ukraine)  
Clark GELLINGS (United States)  
Michel CHAMIA (Past President,Sweden)  
André MERLIN (Past President, France)  
Dr Jianbin FAN (IEC)  
Rachel MAHON (Central Office)- Minutes)

Excused:

Baya CHEKIREN (represented by Messaoud BENKIRAT)  
Luis VELASCO BODEGA (represented by Maycoll MENDOZA)  
Saleh AL-MUSALAM (represented by Thani M. Al-Khusaibi)  
Gerhard CHRISTINER (Austria)  
Markus BERGER (Belgium)  
Tomislav SERIC (Croatia)  
Venizelos EFTHYMIOU (Cyprus)  
Dr Mohamed AWAD (representing Hassan Ahmed YOUNES) Egypt  
Lajos OROSZKI (Hungary)  
Thordur GUDMUDSSON (Iceland)  
Ibrahim Herman DARNEL (Indonesia)  
Javad ROUHI (Iran)  
Abed Alfatah DARADKAH (Jordan)  
Mohamed Ali EKHLAT (Libya)  
Helio Benito PEREIRA DOMENECH (Paraguay)  
Nick WINSER (United Kingdom)  
Gonzalo RODRIGUEZ (Venezuela)  
Willis WHITE (Past President, USA)  
Jerzy LEPECKI (Past President, Brazil)  
David CROFT (Past President, Australia)  
Yves FILION (Past President, Canada)

The President Klaus FRÖHLICH opened the meeting at 9.00am welcoming everyone present. Apologies for absence were received.

Incoming members were welcomed to the Administrative Council: Saleh AL-MUSALAM (Arab States of the Gulf), Marie HAYDEN (Ireland), Rebecca STEWART (New Zealand) and Selim YUREKTEN (Turkey).

Klaus FRÖHLICH presented Philippe ADAM, the new CIGRE Secretary General, who was the choice of the Selection Committee set up at the Administrative Council meeting in Kazan on 25th September 2013. Klaus FRÖHLICH said that Philippe ADAM has been doing an excellent job and hoped that everyone else is also convinced of this. He added that since the arrival of Philippe ADAM there was an excellent atmosphere in the Central Office.

A minute's silence was observed in memory of two former members of the CIGRE Administrative Council: Mr. Shoichi SABA (Japan), who passed away in October 2012 and Dr. Dorin CRISTESCU (Romania), who passed away on March 25th of this year.

**Reminder of the principles of the Compliance Guide (Agenda item 1) - Klaus FRÖHLICH AC 14-01<sup>1</sup>**

Klaus FRÖHLICH reminded the members of the Administrative Council of CIGRE's compliance guide: there are two versions available on the CIGRE website, the summary and the full guide. He added that introducing the Anti-trust guidelines had become a necessity for CIGRE as some companies will no longer participate with associations that do not have compliance Rules.

Richard Bevan suggested that each Administrative Council member take this information back to their National Committee. It was noted that these rules need to be further developed with more clarification.

**The new compliance principles were unanimously approved.**

**Approval of the Agenda (Agenda item 2) – Klaus FRÖHLICH AC 14-02**

The Administrative Council were invited to add comments or issues to the Agenda.

**The Agenda was approved.**

**Future approval process for Minutes (Agenda item 3) – Klaus FRÖHLICH AC 14-03**

Klaus FRÖHLICH insisted that the method of approval of the Minutes should be more rapid:

- **Decision: Comments regarding the Action List should be given within one week and the Minutes should be approved within one month.**
- **We will have electronic approval of the Minutes.**

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<sup>11</sup> In red, the reference of the documents circulated before the meeting

- **Administrative Council members are strongly encouraged to answer by email rather than have no answer counting as an approval (as is often the case at the moment)**

#### **Action list from previous meeting in Kazan (Agenda item 4) - Klaus FRÖHLICH**

In Kazan a Selection Committee had been set up to find a suitable replacement for Mr. MESLIER. Klaus FRÖHLICH was pleased with the process and result.

#### **General Information (Agenda item 5) – Klaus FRÖHLICH**

- The former Secretary General is unhappy with the terms of his departure therefore there will still be a court case. We are waiting for his written claims. When we receive his claims we have three months to respond. Klaus FRÖHLICH thanked everyone for their support during this difficult time. He added that everything is fine now we have Philippe ADAM. Clark GELLINGS thanked Klaus FRÖHLICH for spending so much of his time on the case.
- As the Central Office had not been operating at an optimum capacity it had been necessary to create Steering Committee task forces to guide it.
- Klaus FRÖHLICH stressed that it was necessary for all Steering Committee members to be active members. Each person must be able to give their time. It is unacceptable to have members that do not turn up at meetings, which has sometimes been the case in the past. All regions should be represented and if there is a need for additional qualified people it is possible to obtain help from outside of the Steering Committee.
- There should be more of a link between the Administrative Council, the Steering Committee and the Technical Committee; they should work more closely together (the discussion will be taken further at the Steering Committee meeting on the 28<sup>th</sup> August).

#### **Technical Committee (Agenda Item 6) – Mark WALDRON AC 14-06**

Mark WALDRON reported that that the Technical Committee was particularly dynamic with an excellent atmosphere. It has been working on communication setting up webcast. Two Green books, proposed four years ago were now available at this Session. He thanked Konstantin PAPAILIOU for this initiative and achievement. Things to be worked on include making information available faster. The Website needs to be improved as from a technical committee point of view its collaborative tools are not fit for purpose. The Technical Committee will work with the Central Office to put this right. In terms of strategic directions environmental was small, Communications is also small but Mark WALDRON said that would be what is expected as we are not a communications organisation. SD4 Communications is getting more involved in tutorials and in this respect improving.

- **AC 14-04/AC 14-05** Jørgen CHRISTENSEN will discuss the evolution of the importance of Distribution in CIGRE at the CIGRE forum of National Committees meeting. Distribution and transmission are no longer considered as separate subjects as they were formerly. Half of CIGRE's work is relevant to distribution in some way which is a good reason to draw more involvement to distribution people. The distribution community should be seen as a

potential membership base for the National Committees. Jørgen CHRISTENSEN had seen a fast evolution in the way of thinking. In the last Steering Committee meeting there was a discussion on having a Session on Distribution in 2016. The Technical Committee should provide the National Committees with information to invite the distribution experts to join CIGRE activities.

- Scientific Electra\_ **AC 14-06** Rob STEPHEN made a presentation for the Scientific Electra, summary below. Its target publication is February 2015 (subject to confirmation).

The purpose of Electra is not presently well defined however present Cigre publications have little perceived value to academia. The aim is to clearly establish Electra as the “magazine of the association” and remove detailed technical content, retaining strategic technical articles of widespread interest. To establish a new, peer reviewed, scientific magazine in the field of power.

The Main benefits would be to improve the visibility of Cigré and attract new members, to create a high calibre platform for the publication of research results and technical developments and make Cigré more interesting to young scientists, researchers, engineers & academics.

The Technical Committee will ensure that Study Committee chairmen identify potential papers from Session, Symposia etc, that papers are updated by authors and peer-reviewed All SC members will be encouraged to submit papers. WG convenors identify original research & development in their field of activity. National Committees should become involved. Central Office will be required to establish procedures, prepare first issue and organise the promotion. Initially it will be online only.

Klaus FRÖHLICH thanked Rob STEPHEN for his work and invited everyone and their National Committees to become more involved stressing that CIGRE needed experts from Distribution, we need to reach students and we need to reach out to universities. He told the Administrative Council that they were expected to spread information.

Liisa HAARLA mentioned that there are mistakes in the Magazine ELECTRA and the new Scientific ELECTRA should be accurate

Abhay KUMAR said that Scientific Electra should be in the public domain not just for CIGRE members. Mark WALDRON agreed that this is the intention and that it should be easily accessible from Search Engines.

- Number of page limit for Session papers: We should be careful of the content of the Session: Study Committee Chairmen should be selective of who speaks during the Session (it would in cases be preferable to have longer presentations than short meaningless ones). Abhay KUMAR pointed out that time was wasted editing Session papers unnecessarily.

**Decision: It was agreed that 8 pages for Session papers is a guideline not a limit.**

## Finances (Agenda Item 7) – Richard BEVAN AC 14-08

### Development of Finances:

Richard BEVAN referred to the Administrative Council meeting in Kazan, in which he had expressed his concern regarding CIGRE relying on Session years. He said CIGRE's target should be having 2 million Euro at the end of odd years and 3 million Euro at the end of even years (as agreed on in Kazan).

The achieved result for 2013 was better than anticipated. When spending we have to ask ourselves the impact on sustainability and financial reserves. Richard BEVAN declared that finances were now moving in a positive direction. We have to decide on a budget for IT. (The CIGRE Information System project will be expensive at the beginning and then the spending will become lesser). Every quarter we look at our actual expenditure and projected expenditure compared to our approved budget which is an improvement on the past.

### Officers Travel Expenses:

Klaus FRÖHLICH invited Doug ABERLE to speak about Rule 9 of the CIGRE Statutes-officers' travel expenses. Doug said that a problem being faced in Australia is when a person leaves a large company they have to pay their own expenses. He suggested that in cases, with officers it would be possible for CIGRE to pay their expenses as it wouldn't make a large impact in CIGRE costs. Klaus FRÖHLICH said that he thought that CIGRE should have no obligation to pay but the right to pay. Richard BEVAN agreed that limited financing capacity should not prevent an officer representing CIGRE where necessary.

He also pointed out that sometimes the distance is expensive depending where someone lives and where the meeting is held.

Klaus KLEINEKORTE said that we also should think about the compliance regulations: inviting partners to events and socialising shouldn't be done with CIGRE money: if he were to accept invitations of this kind it would take away his credibility as it isn't in accordance with his company's compliance regulations.

**Decision: It was unanimously agreed that, in addition to the President, the Treasurer's and the Technical Committee Chairman's travel budget may also be covered by CIGRE expenses.**

**The budget for 2015, including the CIGRE Information System project was unanimously approved.**

## New National Committees (Agenda item 8) – Philippe ADAM AC 14-10

Philippe ADAM presented the procedure for the creation of new National committees. Klaus FRÖHLICH commented that the problem with the new National Committee of Turkey was that it had two lobbies and it would have been better to have one. Selim YUREKTEN explained the problem with creating a National Committee in Turkey is that it has to come from the government.

Rusmir MAHMUTCEHAJIC would prepare a 1 to 2 page document to help the Steering Committee develop a concept for the creation of new National Committees.

Abdullah AZMI questions if it is possible to recruit from other countries if there are not enough people e.g. in the case of Malaysia, Singapore.

**Central Office (Agenda Item 9) – Philippe ADAM AC 14-11**

Philippe ADAM explained that CIGRE Central Office IT is managed externally. He aims to make a new information system. The Website needs to be improved. Richard Bevan reminded everyone that even though costs would be involved the improvements would bring in money from new members. It is necessary to have competent IT. Mark Waldron and Study Committee Chairmen have done excellent research showing which options are needed. Klaus KLEINEKORTE stated that the CIGRE Central Office shouldn't try to handle things beyond its capacity so shouldn't have an IT department. IT is an area that modernise rapidly and we would have to keep laying out more and more money.

**Decision: The project of improvement of the CIGRE information System was unanimously approved by the Administrative Council.**

A cause of concern has been the CIGRE Central Office Salary system that was set up in the 1970s and only benefits the members of staff that have been in the office the longest regardless of the level of their work. Some procedures have been put in place to change this: Philippe ADAM has given individual interviews to evaluate members of staff and intends to do this yearly but this is not yet finalised. Wilhelmus KLING suggested that in a situation like this external professional help could be useful. Klaus FRÖHLICH is confident that Philippe ADAM can manage with the help of the Steering Committee if necessary.

Klaus FRÖHLICH commented on how the membership process has been improved and thanked Philippe ADAM for his work.

**Electra in English only (Agenda Item 10) – Philippe ADAM AC 14-12**

Philippe ADAM explained that there is no legal obligation to have ELECTRA in French, with the exception for legal and administrative information. One of the major reasons to keep ELECTRA in French is to represent CIGRE in Africa. (Out of 36 countries where French is the official language 23 are located in Africa). The recommendation of the Steering Committee is to keep French as the second language.

Klaus KLEINEKORTE suggested that it would be more practical and logical to have the first half of the magazine in English and the Second in French (and in the electronic version easier to delete the language that you are not using).

Nirmal NAIR added that it added value to have diversity and the numbers speak for themselves.

Mark WALDRON said that having made the decision to keep French, we need to do something more than maintain status quo to deliver our aim of improved reach into French speaking territories.

Michel CHAMIA stated that the two languages are equal (French shouldn't be referred to as the second language).

**Decision: The unanimous decision was to keep ELECTRA in English and French.**

## Membership Services and Communication (Agenda Item 11)– Clark GELLINGS AC 14-13

CIGRE must increase its visibility around the world especially in distribution and to young members. ELECTRA should have an identity as it is dull and boring. Publications should be more accessible in order to make CIGRE more known. Clark GELLINGS stressed that we still need a hard copy of ELECRA (this is what CEOs of companies are most likely to read).

On behalf of the Steering Committee a new CIGRE membership Category, 'Student membership' was suggested which should be free of charge. The students should have access to all CIGRE documents electronic delivery only. (Generally speaking, older papers have less value however are less useful to students who need new information). Clark GELLINGS said that this would have no negative financial impact to CIGRE and there could be exceptions for bestsellers not everything has to be free.

There were a few queries about how long someone can stay a student, Clark GELLINGS said that as long as someone was registered as a student that is all that mattered ( no age limit) Michel CHAMIA stressed that there should be a time limit on student membership. Abhay KUMAR said that we should review the membership yearly. Rob STEPHEN mentioned that a student member wouldn't count as a full member in terms of voting.

We should reach out to academia: professors should become more active encouraging their students to become student members.

### **Decision: There was unanimous agreement for the new Student Category**

Klaus FRÖHLICH said that Chris JONES and Clark GELLINGS had done an excellent job

- To increase CIGRE's visibility, Clark GELLINGS suggested having CIGRE information more easily available through search engines to non members.

A discussion followed regarding which papers should be free and which ones not. Philippe ADAM said that there were some papers from 2002 that were still selling well. Clark GELLINGS suggested to begin with making papers from 3 years old available free of charge, with some exceptions for best sellers.

Kresimir BAKIC agreed that the approach was excellent for communications however might have the adverse effect of decreasing rather than increasing membership. But everyone agreed to try out the new concept.

### **Decision: The Administrative Council unanimously supported the recommendation of the Steering Committee to make CIGRE documents, that are over three years old, available to non members, free of charge.**

- The next consideration was to offer one year free membership to non-member delegates registering at the Session, this would have the potential of 1500 new members.



**Decision: This was unanimously agreed on.**

The implementation involves both the National Committees and the Central Office and should be carefully managed.

**Forum of CIGRE National Committees Questionnaire (Agenda item 12) – Clark GELLINGS AC 14-17**

This year a task force (under the marketing subcommittee headed by Clark GELLINGS) was set up headed by Klaus KLEINEKORTE to share National Committee best practices. Their first incentive was sending out a questionnaire to all National Committees which shows their strengths and weaknesses. Clark GELLINGS said that the most active committees have the most members (although this could be because they have the most members) it is not possible to compare large NCs with small ones however the importance is to see what some countries do to obtain better results. The National Committees that have not responded to this questionnaire were asked to do so. This questionnaire will be looked at further at the FNCC meeting.

Klaus FRÖHLICH thanked Klaus KLEINEKORTE and Clark GELLINGS for all their work for the FNCC.

**Awards System (Agenda item 13) - Mohamed RASHWAN AC 14-20**

The new Awards System was already approved in the Administrative Council Meeting in Kazan. Mohamed RASHWAN announced that the new system was now functioning correctly. The awards have new, stricter rules and all the awards are every two years instead of yearly. There is a tighter improved selection process and we have put into place the CIGRE Fellow award which will be given for the first time at this Session.

**Information on Elections (Agenda Item 14) – Philippe ADAM AC 14-21**

Philippe ADAM explained the election process to take place on Tuesday, August 26<sup>th</sup>, 2014.

Abhay KUMAR made a proposal to change the selection process for the remaining three seats for election on the Steering Committee: he suggested that the vote be given only to the National Committees that are not represented on the Steering Committee. This could be considered in the future

**Relations with other organisations (Agenda Item 15) - Philippe ADAM AC 14-18**

We have good relations with IEC, CIRED and IEE represented at each other's events. Kresimir BAKIC suggested that we should be linked with the World Energy Congress (WEC).

Ichiro TAI mentioned that there was a successful collaboration in Japan between WEC Japan and CIGRE giving young members active communication between countries and CIGRE should be involved in promoting this.

MOU with IEC, IEEE on the way. MOU with CIRED since 2012

It was decided to make a selection of other organisations with which contacts should be established, and to propose CIGRE representatives for these organisations.

**CIGRE events (Agenda Item 16) – Philippe ADAM AC 14-23**

A calendar with all the CIGRE events including events of organizations of interest for CIGRE should be prepared and posted on the website

**Change in Statutes (to be passed in 2016) by the General Assembly in 2016 (Agenda Item17) - Klaus FRÖHLICH AC 14-20**

Administrative Council members who are interested to participate in the Steering Committee Task Force in charge of reviewing the statutes and of proposing changes, are invited to reply within the next few weeks.

**Miscellaneous (Agenda Item 18)**

- Kresimir BAKIC noted that the UN has many different international special dates; he suggested that CIGRE apply to the United Nations to have an 'Electricity day'. He suggested the 25<sup>th</sup> August- this was the first time in history when there was a three phase overhead line. Klaus FRÖHLICH appreciated this initiative. – Kresimir BAKIC will look into this further with a contact at the UN.
- It was agreed on that the next Administrative Council meeting would last one day but there will be further discussions on making the meeting duration longer, this will be discussed further at the next Steering Committee meeting.
- Professor KOO presented the CDM 2014 Conference last week of September in South Korea
- Kresimir BAKIC made a presentation on SEERC (CIGRE South Eastern European Regions) Klaus FRÖHLICH thanked him and said it was an important initiative that helps regional problems.

**Dates and Venues of next Administrative Council meeting (Agenda Item 19) – Abdullah AZMI**

Abdullah AZMI presented the next Administrative Council meeting that will take place on 18<sup>th</sup> August 2015 in Sabah, Borneo Island, Malaysia. Datuk Rozimi ROMELLI, the new Malaysian Chairman presented himself and the visits in Malaysia.

Klaus FRÖHLICH thanked the Malaysian National Committee for their invitation.

President Klaus FRÖHLICH thanked the Administrative Council members for their attendance and contributions and closed the meeting at 17h00.